



**Jennifer Krueckeberg**

**By e mail**

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**Information Access Team**

**01483 630007**

**10 April 2018**

Dear Ms Krueckeberg

**Freedom of Information Request 165-18-244**

I write in connection with your request for information received on 9 April 2018, which I apologise for the delay in responding to you.

You had asked:

**Q1.** What practical procedure/s does your force have in place to ensure the review and or deletion of custody images after 6 years?

**A1.** Please see below links to policies and procedures which can be found on the Surrey Police Website.

<https://www.surrey.police.uk/policies-and-procedures/retention-schedules-policy/>

<https://www.surrey.police.uk/policies-and-procedures/retention-schedules-procedure/>

Surrey Police also works in line with the college of policing Professional Practice for Information Management. Please see link below.

<https://www.app.college.police.uk/app-content/information-management/management-of-police-information/retention-review-and-disposal-of-police-information/#request-for-deletion>

**Q2.** If there is a procedure in place, how many images have been deleted as the result of a periodic review (rather than following an individual's application for deletion)?

**A2.** All historic custody photographs are being reviewed so that a MOPI grade can be manually assigned. If the photographs are not compliant with MOPI they are deleted. In the past 12 months Surrey Police have manually deleted several thousand custody photographs which are not compliant with MOPI. Surrey Police expects this review process to last for several more months.

**Q3.** How many images on your custody image database are of unconvicted persons?

**A3.** Information not held.

**Q4.** Since February 2017, how much has your force spent on the deletion of custody images of unconvicted people?

**A5.** No Cost. Surrey Police have utilised officers on restricted duties to assist with deleting historic custody photographs. Officers have also been utilised during period of downtime when they are not completing work as part of their main roles.

Surrey Police provides you the right to request a re-examination of your case under its review procedure. How to do this is set out in the attached Appeals Notice. Having followed the full procedure, if you are still dissatisfied, then you have the right to direct your comments to the Information Commissioner who will give your case consideration.

I would like to take this opportunity to thank you for your interest in Surrey Police. Should you have any further enquiries concerning this matter, please write or contact us on 01483 - 630007 quoting the reference number above.

Yours sincerely

**Carolyn Mullen**  
**Information Access Team Decision Maker**